

**The Church of the Ascension  
Minutes of the Vestry  
July 17, 2018 Meeting**

**Present:** Rev. Stewart Tabb, Suzi Montagna, Courtney Wheeler, Tim Westfall, Lana Butler, Donna Killmon, Chuck Beers, Susan Motley, and Sherlyn Horton.

**I. Welcome:** Stewart called the meeting to order at 7:00 PM. Donna Killmon led the opening devotion.

**II. Register:** The Vestry approved the minutes for the May and June meetings with one minor correction to the June minutes.

**III. Staff Reports**

**Christian Formation:** Stewart reported that Vacation Bible School was a success and reminded us that the Mission Trip departs Sunday morning at 5:30 AM.

**Day School Report:** The Vestry reviewed the draft of the Day School Budget for 2018-2019. Following the review, the Vestry unanimously passed the following motion: The Vestry directs the Day School to include an increase in the utility allowance by \$2,000 for this year (2018) and by budget year 1920-21 to achieve payment of 33% of the current utility cost.

**Buildings and Grounds:** Tim Westfall reported that the blinking light in the sanctuary is being looked at. Improvements to the labyrinth are underway. Some tree work may be required. Building and grounds is looking into carpeting for the sanctuary. It was reported that the gates to the trash and recycling area are misaligned. As an energy conservation measure, \$2500 has been approved for window tinting in Rose Hall.

**Pastoral Care:** Donna Killmon reported that Fourth of July remembrances were delivered. Stewart shared news of parishioners who are ill. Marilyn Meek has agreed to volunteer for the prayer and healing ministry at the 8:00 service.

**Food Pantry:** Lana Butler reported that the food pantry has been cleaned out, repainted, and that the new flooring will be installed soon. All of this has been accomplished without using any of the \$2000 budget allocated for food pantry refurbishment. As of July 1 the food pantry is off probation and volunteers are now eligible for retraining. Lana is hopeful that the food pantry will reopen in early fall.

**Treasurer's Report (Finance Committee):** Chuck Beers conducted a much needed review of the historical aspect of the Finance spreadsheet. Most notable from the June report is that pledge payments are under anticipated by \$7,232 (Year to Date). The proposed window tinting for Rose Hall will cost \$2,570 to install but will be offset by a Dominion Energy rebate. The project will be funded out of the Building Reserve Fund.

**Clergy Report:** Patti Glowatsky will be hired as the Director of Religious Education at \$18 per hour for 24 hours per week with the understanding that the church may be unable to fund this position for the 2019 budget year.

**IV: Old Business:**

**Space Committee:** Courtney Wheeler reported that the committee continues to recommend that the food pantry remain in its current location. The refurbishment is nearing completion. The Risser Memorial Library is being cleaned and organized by "the library ladies." The library will remain a memorial to Rick Risser and has potential as a flexible use space. At the next meeting, the committee will begin to investigate the idea of a resource room for the Day School.

**Church Picnic at Sandbridge:** September 9 with worship at St. Simon's followed by a picnic at the Meredith Sandbridge house. We need to get a sign up to see who plans to attend and to set up carpools.

**New Business:** Chuck Beers will publish a **Vestry Highlights report** in the Announcements following each Vestry meeting.

**The next Vestry meeting will be the Vestry Retreat on August 11, 2018 from 10:00 AM - 5:00 PM.**

**Courtney Wheeler will lead the devotions for the retreat.**

**Closing Devotions:** Donna Killmon