

**The Church of the Ascension
Minutes of the Vestry
November 13, 2018**

Present: Rev. Stewart Tabb, Lana Butler, Courtney Wheeler, Susan Motley, Ann McMellin, Chuck Beers, Suzi Montagna, Donna Killmon and Kristan Huddle

I. Welcome: Stewart called the meeting to order at 7:00 p.m. Lana Butler led the opening devotion.

II. Register: The minutes of the previous month's meeting (October 16th) were amended to strike the last sentence of VII. Outreach Report and in its place add "Three Financial Get-Togethers are planned." Having made the amendment, a motion to approve the minutes was made, seconded and approved.

III. Staff Reports -

Christian Formation Report: Intergenerational Sunday School class is scheduled for 12/9/18. Families will participate in making a Nativity Scene out of Legos. Also for the four Thursdays before Christmas (beginning 11/29) there will be an Advent Service for children and adults from 5:30 to 6:30pm followed by a potluck dinner and choir rehearsal at 7:00pm.

Day School Report: Mark Hattler is involved in hiring staff.

IV. Building and Grounds Report: Per Tim Westfall's email dated 11/13/18:

1. The thermostats for Lounge and Choir Rooms were cleaned to remain functional.
2. The walls under the windows in the Lounge and the outside wall of Rose Hall to the right of the hall entrance need painting attention. The Sacristy Ceiling leak is being monitored.
3. Underground piping around church to be reconnected and cleaned out
4. Trees to be removed.
5. Dominion power usage recommendations: Day school to do window tinting including windows in Food Pantry. Shades and/or window tinting in hallway between Rose Hall and Sanctuary.
6. Dumpster installed
7. Continuing to obtain estimates for Sanctuary flooring.

V. Pastoral Care Report: Donna Killmon reported that Betty Hermann's husband, Kim, is ill and food is being provided. Chester Long is still in Sentara Leigh but due to be released this week. The baskets for the shut-ins will be available for pick-up this weekend for delivery before Thanksgiving.

VI. Food Pantry: Lana Butler reported that we passed the reinstatement inspection on 10/25/18. The Food pantry will reopen Tuesday, 1/8/2019 and be open each Tuesday and Thursday from 10:00am to 11:30am. Also the Thanksgiving Baskets are being distributed today and again on Thursday. Thanks to the Church members generosity, the Cub Scouts food drive and the 30 pies baked by the EYC!

VII. Outreach Report: Courtney Wheeler reported that the School supplies collection in September, the Clothing Drive in October and the Food Drive in November were all huge successes. She received 50 stockings from the Salvation Army that can be picked up and filled and returned to the box in the narthex by Sunday 12/2/2018.

VIII. Treasurer's/Finance Report: Chuck Beers reported that 58 pledges have been received for \$236,000. There are 29 pledges that remain outstanding (those that pledged last year) that total \$86,000. The Vestry discussed follow up on the outstanding pledges.

IX. Clergy Report: Stewart Tabb reported that the Vestry will table the Eight Word Mission Statement to the January Meeting. She also reported that the Flower Guild has approached her with a request to redo the Lounge. More detail is needed regarding what they want to do. There was also a discussion regarding recognition of the military veterans.

X. Schedule/Devotions: Lana Butler led the closing devotion. The next Vestry meeting will be held on Tuesday, December 18th at 7:00 p.m. Ann McMellin will lead devotions for this meeting.

Respectfully submitted,
Kristan Huddle